

**THE GARDENS AT HERITAGE GREEN
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting
Monday, June 16, 2014**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, June 16, 2014 at Keller Williams Realty, 1200 Premier Drive, Chattanooga, Tennessee 37421 from 6:00 pm – 7:00 pm.

Attendance is as follows:

Norman R. Miller – President (present)
Jack Carney – Vice President (present)
Judy Webster – Treasurer (present)
Ursula Jenkins Secretary (present)
JoAnne Harbort – Chair Finance/Accounting Committee (absent)
Margaret Lorimer – Chair Landscape Committee (absent)
Kenny Burnette – Chair Insurance/Asset Management Committee (present)
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for 6/16//2014 meeting is attached.

Unit Owners/Guests in attendance: Dale Carney

Norm Miller called the meeting to order. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the previous May 28, 2014 regular board meeting were previously sent around via e-mail, reviewed by all and are attached to these minutes. Motion to approve the minutes were made by Jack Carney, seconded by Judy Webster and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson presented the Architectural Committee report. It is attached to these minutes.

Motion to approve Architectural Committee report was made by Judy Webster, seconded by Jack Carney and unanimously approved by the Board.

3. Landscape/Maintenance Committee. Ursula Jenkins presented the Board with the Landscape/Common Area Maintenance Committee report. Report attached and not outlined in these minutes. There was once again discussion regarding landscaping issues, replacement of current landscapers, Fine Lines with Andy Felker. Ursula to contact Andy for bid. We have received a bid from Metro Lawn Care for \$54,000. We have received a bid from Fine Lines for \$64,000.00. Waiting on bid from Felker Landscapers. (Bids are attached to these minutes). Ursula to ask Susan whether we need to file of record when unit owners put in fences, dishes, etc.

Motion to approve Landscape Committee report was made by Judy Webster, seconded by Kenny Burnette and unanimously approved by the Board.

4. Insurance/Asset Committee. Kenny Burnette stated he still looking at other insurance companies for bids for insurance this fall.

Motion to approve the Insurance/Asset Committee report was made by Jack Carney, seconded by Margaret Lorimer and unanimously approved by the Board.

5. Finance/Accounting Committee. Judy Webster gave the Finance Committee Report.

- ❖ The A/R is in good shape. As of 5/31/2014 we had one person past due for HOA dues.

Motion to approve the Finance/Accounting Committee report was made by Jack Carney, seconded by Kenny Burnette and unanimously approved by the Board.

6. Treasurer. Judy Webster gave the Treasurer's report. (Copy of all financials attached to these minutes). The financials for May were reviewed. All checks written were signed by 2 people. Judy Webster stated the accounts were properly reconciled. Ursula to ask Kate to run Reserves report.

Motion to approve Treasurer's Report was made by Joanne Harbort, seconded by Jack Carney and unanimously approved by Board.

There being no further business the meeting was adjourned. Motion to approve was made by Joanne Harbort and seconded by Jack Carney.