

**THE GARDENS AT HERITAGE GREEN
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting
Monday, April 20, 2015**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, April 20, 2015 at the home of Ursula Jenkins, 806 Callaway Court, Chattanooga, Tennessee from 6:00 pm – 7:00 pm.

Attendance is as follows:

Norman R. Miller – President (absent)
Margaret Lorimer – Vice President (present)
Judy Webster – Treasurer (present)
Ursula Jenkins - Secretary (present)
JoAnne Harbort – Chair Finance/Accounting Committee (present)
Jack Carney – Chair Landscape/Common Area Committee (present)
Kenny Burnette – Chair Insurance/Asset Management Committee (present)
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for 4/20/2015 meeting attached.

Unit Owners/Guests in attendance: None

In Norman Miller's absence Margaret Lorimer called the meeting to order. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the March 23, 2015 regular board meeting were previously sent around via e-mail, reviewed by all and are attached to these minutes. Motion to approve the minutes were made by Joanne Harbort, seconded by Jack Carney and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson gave the Architectural Committee Report which is attached. It was discussed that Linda Kirchmeyer at 763 would receive a letter. She has installed tile on her front porch and a ceiling fan on her front porch without permission from the Architectural Committee. The letter will state that any further outside changes made without permission of the Architectural Committee will be removed and she will be fined.

Motion to approve Architectural Committee report was made by Judy Webster, seconded by Ursula Jenkins and unanimously approved by the Board.

3. Landscape/Maintenance Committee. Jack Carney presented the Board with the Landscape/Common Area Maintenance Committee report. Felker Landscaping is starting on grounds again full time. The sprinkler system has been repaired and is up and running at this time. Tim continues to paint and do regular maintenance work at the Gardens. Discussion of 917 and 1032.

Motion to approve Landscape Committee report was made by Lynda Hendrickson, seconded by Joanne Harbort and unanimously approved by the Board.

4. Insurance/Asset Committee. Kenny Burnette did not have a report this month.

Motion to approve the Insurance/Asset Committee report was made by Judy Webster, seconded by Lynda Hendrickson and unanimously approved by the Board.

5. Finance/Accounting Committee. Joanne Harbort gave the Finance/Accounting Committee report. As of March 31, 2015 there was no one past due. The Board unanimously voted to have Kate Dunn delete all \$15 late charges on the March 31, 2015 A/R report. One former unit owner continues to make attorney collection payments.

Motion to approve the Finance/Accounting Committee report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

6. Treasurer. Judy Webster gave the Treasurer's report. (Copy of all financials attached to these minutes). The financials for March, 2015 were reviewed and Judy Webster stated that all checks written were signed by 2 people and all accounts were properly reconciled as well.

Motion to approve Treasurer's Report was made by Jack Carey, seconded by Judy Webster and unanimously approved by Board.

7. Other Business

(a) Initiating fines committee.

(b) Painting of Units Report to give to Kenny .

(c) Some discussion of new upcoming president Matt Brownfield.

(d) The president of Heritage Green to get letter regarding skateboarders coming from their property to play on ours. Also the four wheeler from their complex on our last snow date which caused damages to Gardens property. (picture enclosed)

There being no further business the meeting was adjourned. Motion to approve adjournment was made by Joanne Harbort and seconded by Kenny Burnette