

**THE GARDENS AT HERITAGE GREEN  
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting  
Monday, October 19, 2015**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, October 19, 2015 at the home of Ursula Jenkins, 806 Callaway Court, Chattanooga, TN 37421 from 6:00 pm – 6:30 pm.

Attendance is as follows:

Matt Brownfield – President (absent - in court)  
Margaret Lorimer – Vice President (absent - sick)  
Judy Webster – Treasurer (present)  
Ursula Jenkins - Secretary (present)  
JoAnne Harbort – Chair Finance/Accounting Committee (absent - vacation)  
Jack Carney – Chair Landscape/Common Area Committee (present)  
Kenny Burnette – Chair Insurance/Asset Management Committee (present)  
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for October 19, 2015 meeting attached.

Unit Owners/Guests in attendance: None

Jack Carney called the meeting to order in Matt Brownfield's and Margaret Lorimer's absence. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the previous October 14, 2015 regular board meeting were previously sent around via e-mail, reviewed by all and are attached to these minutes. Motion to approve the minutes were made by Kenny Burnette, seconded by Lynda Hendrickson and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson presented us with the architectural committee report which is attached. There were 2 additional requests which were approved for extra concrete in patio areas (Jack Wallace and Connie Weathers). (Report attached).

Motion to approve Architectural Committee report was made by Kenny Burnette, seconded by Judy Webster and unanimously approved by the Board.

3. Landscape/Maintenance Committee. Jack Carney presented the Board with the Landscape/Common Area Maintenance Committee report. Felker Landscapes continues mowing. Tim Morgan continues to paint units, maintain units, etc. The sprinkler have been cut off and will be winterized by Rain Dance (irrigation company).

Motion to approve Landscape Committee report was made by Judy Webster, seconded by Lynda Hendrickson and unanimously approved by the Board.

4. Insurance/Asset Committee. Kenny Burnette presented the Insurance/asset committee report. Kenny provided board with new numbers for reserves report. Ursula to find out what other items should be designated reserve items besides painting, roofs and roads.

Motion to approve the Insurance/Asset Committee report was made by Judy Webster, seconded by Jack Carney and unanimously approved by the Board.

5. Finance/Accounting Committee. Judy Webster gave the Finance/Accounting Committee report. As of September 30, 2015 we had six people in arrears and our collection attorney still has a former unit owner in collections. We have 3 unit owners currently past due 60 days.

Motion to approve the Finance/Accounting Committee report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

6. Treasurer. The treasurer report was given by Judy Webster. (Copy of all financials attached to these minutes). The financials for September 30, 2015 were reviewed and Judy Webster stated that all checks written were signed by 2 people (except 1 - oversight) and all accounts were properly reconciled as well.

Motion to approve Treasurer's Report was made by Kenny Burnette, seconded by Jack Carney and unanimously approved by Board.

7. Other Business.

There being no further business the meeting was adjourned. Motion to approve adjournment was made by Jack Carney and seconded by Judy Webster and unanimously approved by the Board.