

**THE GARDENS AT HERITAGE GREEN
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting
Monday, May 22, 2017**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, May 22, 2017 at the home of Ursula Jenkins-Turner, 806 Callaway Court, Chattanooga, TN 37421 from 6:00 pm – 7:00 pm.

Attendance is as follows:

Matt Brownfield – President (present)
Margaret Lorimer – Vice President (present)
Judy Webster – Treasurer (absent)
Ursula Jenkins-Turner - Secretary (present)
JoAnne Harbort – Chair Finance/Accounting Committee (present)
Jack Carney – Chair Landscape/Common Area Committee (present)
Kenny Burnette – Chair Insurance/Asset Management Committee (absent-sick)
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for May 22, 2017 meeting is attached.

Unit Owners/Guests in attendance: One unit owner was in attendance. Many complaints once again about children in his greenway, getting on unit owners front porches, breaking things, climbing lamp posts, unsupervised, etc. The board will send letters to the 3 units involved.

Jack Carney called the meeting to order. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the previous April, 2017 regular board meeting, which was previously posted on the Gardens website for review were up for approval. Motion to approve the minutes were made by Margaret Lorimer, seconded by Jack Carney and unanimously approved by the Board.
2. Architectural Committee. Lynda Hendrickson stated in her report that the installation of a fence at 1014 and a storm door at 828 were both approved.
3. Landscape/Maintenance Committee. Jack Carney presented the Board with the Landscape/Common Area Maintenance Committee report. Andy Felker continues mowing, etc. Andy has completed mulching. Andy was given list of bush replacements. Need 145 bushes. We are waiting on estimate. Tim continues to work and maintain units, clean out gutters, etc. Have had more visitor parking issuesUnit owners to receive letters. Sprinkler system is up and running and has been backflowed.

Motion to approve Landscape Committee report was made by Margaret Lorimer, seconded by Joanne Harbort and unanimously approved by the Board.
4. Insurance/Asset Committee. There was no insurance/asset committee report.
5. Finance/Accounting Committee. Joanne Harbort gave the Finance/Accounting Committee report. As of May 22, 2017 there were 5 people in arrears (one of whom is in collections). Financials, A/R reports are all published at the Gardens Website, thegardensattheheritagegreen.org.

Motion to approve the Finance/Accounting Committee report was made by Lynda Hendrickson, seconded by Jack Carney and unanimously approved by the Board.

6. Treasurer. The treasurer report was given by Joanne Harbort in Judy Webster's absence. (Copy of all financials attached to these minutes). The financials for the past month were reviewed and Joanne stated that all checks written were signed by 2 people and all accounts were properly reconciled as well. All financials have been posted at the website at the end of each month as well.

Motion to approve Treasurer's Report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by Board.

7. Business.

(a) Need to purchase "visitor parking signs" and "no dumping" signs.

(b) Need to renew 1st TN Bank CD - matures 6/5/17

There being no further business the meeting was adjourned. Motion to approve adjournment was made by Jack Carney and seconded by Joanne Harbort and unanimously approved by the Board.