

**THE GARDENS AT HERITAGE GREEN  
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting  
Monday, March 18, 2013**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, March 18, 2013 at the home of Ursula Jenkins, 806 Callaway Court, Chattanooga, Tennessee from 6:00 pm – 7:00 pm.

Attendance is as follows:

Norman R. Miller – President (present)  
Jack Carney – Vice President (present)  
Judy Webster – Treasurer (present)  
Ursula Jenkins - Secretary (present)  
JoAnne Harbort – Chair Finance/Accounting Committee (absent due to work/out of town business)  
Don Wilson – Chair Landscape Committee (present)  
Kenny Burnette – Chair Insurance/Asset Management Committee (present)  
Lynda Hendrickson – Chair Architectural Committee (absent due to work)

Agenda for 3/18/2013 meeting is attached.

Norm Miller called the meeting to order. The meeting commenced at 6:00 p.m.

The following items were addressed:

1. Minutes. The Minutes for the previous 1/21/13 regular board meeting, 2/5/2013 annual meeting and 2/5/2013 regular board meeting are attached. Motion to approve minutes were made by Jack Carney, seconded by Don Wilson and unanimously approved by the Board. The minutes are attached.

2. Architectural Committee. Lynda Hendrickson was absent for the meeting due to work but not much going on. Kenny Burnette (830) submitted a change request form for new garage light which will be forwarded to Lynda.

3. Landscape/Maintenance Committee. Ursula Jenkins presented Board with the landscape/common area report. Several items such as upcoming painting of units, lawn/landscape work, irrigation system work were discussed but not much going on yet. Was discussed that when units are repainted we need to have stainless steel screws put into all shutters to replace existing screws which are causing streaks.

Motion to approve Landscape Committee report was made by Jack Carney, seconded by Judy Webster and unanimously approved by the Board.

4. Insurance/Asset Committee. Kenny Burnette gave the insurance/asset committee report. Re-ran reserves for the budget. Copy attached. Some discussion.

Motion to approve Insurance/Asset Committee report was made by Don Wilson, seconded by Jack Carney and unanimously approved by the Board.

5. Treasurer. Judy Webster gave the treasurer's financial report.. All financials were distributed. (Copy of all financials attached to these minutes). The financials were reviewed, checks written were reviewed. The accounts were properly reconciled.

Motion to approve Treasurer's Report was made by Kenny Burnette, seconded by Jack Carney and unanimously approved by Board.

6. Finance Accounting Committee. JoAnne Harbort was absent due to business trip out of town. Judy Webster gave the financial reports.

We are releasing liens on 731 and 608 (paid in full). Need to check to see if Mike Andrews is making monthly payments of \$60. Have judgment against him for \$1941.

Motion to approve the Finance Accounting Committee report was made by Judy Webster, seconded by Don Wilson and unanimously approved by Board.

There being no further business the meeting was adjourned.