

**THE GARDENS AT HERITAGE GREEN
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting
Monday, March 17, 2012**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, March 17, 2014 at Keller Williams Realty, 1200 Premier Drive, Chattanooga, Tennessee 37421 from 6:00 pm – 7:00 pm.

Attendance is as follows:

Norman R. Miller – President (present)
Jack Carney – Vice President (present)
Judy Webster – Treasurer (present)
Ursula Jenkins Secretary (present)
JoAnne Harbort – Chair Finance/Accounting Committee (absent)
Margaret Lorimer – Chair Landscape Committee (absent)
Kenny Burnette – Chair Insurance/Asset Management Committee (present)
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for 3/17/2014 meeting is attached.

Unit Owners/Guests in attendance: None

Norm Miller called the meeting to order. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the previous January 20, 2014 regular board meeting, February 4, 2014 regular board meeting and February 4, 2014 Annual HOA meeting were previously sent around via e-mail, reviewed and are attached to these minutes. Motion to approve the minutes were made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson was present and reported the following:

- ❖ Jody Spivey - 852 - white vinyl privacy fence approved.
- ❖ Sandy Wells - 769 - storm door was approved.
- ❖ Dee Sheerer - 414 - white vinyl privacy fence was approved.
- ❖ Frances McNeil - 442 - white vinyl privacy fence was approved.

The Architectural Committee report is attached. Motion to approve the Architectural Committee report was made by Judy Webster, seconded by Jack Carney and unanimously approved by the Board.

3. Landscape/Maintenance Committee. Ursula Jenkins presented the Board with the Landscape/Common Area Committee report. Report attached.

- ❖ Tim Morgan continues to do maintenance work re: Gardens. We have ordered 2 more French Doors and Tim has started painting units. 30 units proposed for painting 2014 have been attached in report. List needs to be finalized within next month.
- ❖ Tim Morgan has washed many gutters - not done....
- ❖ Brock with Fine Lines continues replacing a couple trees knocked down by winter storms.
- ❖ Mowing to resume when Bermuda grass comes in. Mowing fescue grass out front has resumed.

Motion to approve Landscape Committee report was made by Lynda Hendrickson, seconded by Kenny Burnette and unanimously approved by the Board.

4. Insurance/Asset Committee. Kenny Burnette was present and we were given new Reserve Budget. New report is attached to these minutes. Some discussion regarding including concrete - repair of roads in future. Kenny to get someone out to look at roads. To give estimate to replace/repair in future. Curbs need to be addressed as well. Will need to re-run reserve budget to allocate more money for roads in future.

Motion to approve the Insurance/Asset Committee report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

5. Finance/Accounting Committee. JoAnne Harbort absent. Judy Webster gave the Finance/Accounting Committee report.

- ❖ The A/R is in good shape. As of 2/28/14 we had three past due for HOA dues.
- ❖ 321 to be resubmitted to collections.

Motion to approve the Finance/Accounting Committee report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

6. Treasurer. Judy Webster gave the Treasurer's report. (Copy of all financials attached to these minutes). The financials were reviewed for January and February, 2014. All checks written were signed by 2 people. Judy Webster stated the accounts were properly reconciled.

Motion to approve Treasurer's Report was made by Kenny Burnette, seconded by Jack Carney and unanimously approved by Board.

7..Miscellaneous Items.

- ❖ The next board meeting will be Monday, April 21, 2014 at 6:00 pm at Keller Williams.

There being no further business the meeting was adjourned. Motion to approve was made by Lynda Hendrickson and seconded by Jack Carney.