

**THE GARDENS AT HERITAGE GREEN  
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting  
Monday, December 15, 2014**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, November 17, 2014 at the home of Ursula Jenkins, 806 Callaway Court, Chattanooga, Tennessee 37421 from 6:00 pm – 7:30 pm.

Attendance is as follows:

Norman R. Miller – President (present)  
Margaret Lorimer – Vice President (absent)  
Judy Webster – Treasurer (present)  
Ursula Jenkins Secretary (present)  
JoAnne Harbort – Chair Finance/Accounting Committee (present)  
Jack Carney – Chair Landscape Committee (present)  
Kenny Burnette – Chair Insurance/Asset Management Committee (present)  
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for 12/15/2014 meeting is attached.

Unit Owners/Guests in attendance: ADS representative.

The Board was provided with a quote and sketch by Bruce Simmons regarding installation of rock pier and bollards. The Board was provided an ADS System Proposal for cameras/installation by an ADS representative. (Copies of all are attached to these minutes). There was extensive discussion with ADS representative regarding installation of cameras at front and postal unit. Kenny Burnette noted we might have unit owners hit the new rock pier construction. The ADS representative finished answering questions and departed from the meeting. Cameras, issues, etc. were tabled for future thought and discussion.

Next, Norm Miller called the meeting to order. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the November 17, 2014 regular board meeting were previously sent around via e-mail, reviewed by all and are attached to these minutes. Motion to approve the minutes were made by Joanne Harbort, seconded by Jack Carney and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson gave the Architectural Committee Report and stated there was nothing to report for the previous month.

Motion to approve Architectural Committee report was made by Judy Webster, seconded by Kenny Burnette and unanimously approved by the Board.

3. Landscape/Maintenance Committee. Jack Carney presented the Board with the Landscape/Common Area Maintenance Committee report. Felker Landscaping is doing a great job. They have finished trimming up rose bushes. They continue to do leaf clean up on the property. Rain Dance has shut down all sprinklers and are in process of blowing out the system and winterizing. There is a small leak in the irrigation system which will be repaired the next couple of days. Tim continues to paint and do regular maintenance as weather permits.

Motion to approve Landscape Committee report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

4. Insurance/Asset Committee. Kenny Burnette stated there was nothing to report. He had questioned the insurance company as to why the up front payment was \$10,000 and received no answer. He will work on reserves spreadsheet towards end of year when we finish up maintenance and painting.

Motion to approve the Insurance/Asset Committee report was made by Lynda Hendrickson, seconded by Jack Carney and unanimously approved by the Board.

5. Finance/Accounting Committee. Joanne Harbort gave the Finance/Accounting Committee report. As of November 30, we had 6 people past due. One former unit owner continues to make attorney collection payments.

Motion to approve the Finance/Accounting Committee report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by the Board.

6. Treasurer. Judy Webster gave the Treasurer's report. (Copy of all financials attached to these minutes). The financials for October were reviewed and Judy Webster stated that all checks written were signed by 2 people and all accounts were properly reconciled as well.

Motion to approve Treasurer's Report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by Board.

7. Other Business.

(a) Ursula Jenkins will ask current accounting firm for referral to get audit/compilation of past 5 years of Gardens financials which all can be found on the website.

There being no further business the meeting was adjourned. Motion to approve adjournment was made by Jack Carney and seconded by Judy Webster.

The next board meeting will be Monday, 1/19/2014 at 6:00 p.m.