

**THE GARDENS AT HERITAGE GREEN
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting
Monday, March 13, 2017**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Monday, March 13, 2017 at the home of Ursula Jenkins-Turner, 806 Callaway Court, Chattanooga, TN 37421 from 6:00 pm – 6:45 pm.

Attendance is as follows:

Matt Brownfield – President (present)
Margaret Lorimer – Vice President (absent)
Judy Webster – Treasurer (present)
Ursula Jenkins-Turner - Secretary (present)
JoAnne Harbort – Chair Finance/Accounting Committee (present)
Jack Carney – Chair Landscape/Common Area Committee (present)
Kenny Burnette – Chair Insurance/Asset Management Committee (absent-sick)
Lynda Hendrickson – Chair Architectural Committee (present)

Agenda for March 13, 2017 meeting is attached.

Unit Owners/Guests in attendance: None

Jack Carney called the meeting to order. The meeting commenced at 6:00 p.m.

1. Minutes. The Minutes for the previous January, February, 2017 regular board meeting and the February Annual HOA meeting all which were previously posted on the Gardens website for review were up for approval. Motion to approve the minutes were made by Joanne Harbort, seconded by Jack Carney and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson stated there was no Architectural Committee report at this time.

3. Landscape/Maintenance Committee. Jack Carney presented the Board with the Landscape/Common Area Maintenance Committee report. Andy Felker continues mowing, etc. Andy to start mulching April, May, 2017. Tim continues to work and maintain units, clean out gutters, etc. Failing trees discussed. Jack will contact tree man to get estimates on removing dead trees. Tim to resume painting last of units approximately 25 this year. Ursula to contact Lady Bug Exterminating re: complaint of rats at 1032. Need to have inspected since claim of rats ruining French doors.

Motion to approve Landscape Committee report was made by Judy Webster, seconded by Joanne Harbort and unanimously approved by the Board.

4. Insurance/Asset Committee. There was no insurance/asset committee report.

5. Finance/Accounting Committee. Joanne Harbort gave the Finance/Accounting Committee report. As of February 28, 2017 there were 4 people in arrears. We have/had 4 unit owners in collections. Financials, A/R reports are all published at the Gardens Website, thegardensatheritagegreen.org.

Motion to approve the Finance/Accounting Committee report was made by Judy Webster, seconded by Lynda Hendrickson and unanimously approved by the Board.

6. Treasurer. The treasurer report was given by Judy Webster. (Copy of all financials attached to these minutes). The financials for the past month were reviewed and Judy stated that all checks written were signed by 2 people (except the check to the Register's Office) and all accounts were properly reconciled as well. All financials have been posted at the website at the end of each month as well.

Motion to approve Treasurer's Report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by Board.

7. Business.

(a) Newsletter to be mailed out with attached new Rule #45 regarding short term rentals. (New set of rules previously filed at register's office for Hamilton County, Tennessee.)

There being no further business the meeting was adjourned. Motion to approve adjournment was made by Jack Carney and seconded by Joanne Harbort and unanimously approved by the Board.