

**THE GARDENS AT HERITAGE GREEN
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting
Monday, March 26, 2018**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. had an emergency meeting Monday, March 26, 2018 at the home of Ursula Jenkins-Turner, 806 Callaway Court, Chattanooga, TN 37421 from 6:00 pm - 7:00 pm.

Attendance is as follows:

Matt Brownfield – President (present)
Margaret Lorimer – Vice President (absent-sick)
Judy Webster – Treasurer (present)
Ursula Jenkins-Turner - Secretary (present)
JoAnne Harbort – Chair Finance/Accounting Committee (present)
Jack Carney – Chair Landscape/Common Area Committee (present)
Kenny Burnette – Chair Insurance/Asset Management Committee (absent-sick)
Lynda Hendrickson – Chair Architectural Committee (present)

Matt Brownfield called the meeting to order. The meeting commenced at 6:00 p.m.

The Board met from 6:00 - 7:00 p.m. to discuss the estate sale which was conducted by Scott and Dee Sherrer, conservator/POA for their mother and ward, Dolores Sherrer, 414 Callaway Court. Even though they were instructed per the Gardens rules we do not allow yard, estate sales, they continued to do so for 4 days. It was agreed that they would be fined \$1500 and a lien filed on the property at 414 Callaway Court to ensure payment. It was also agreed that their professional estate sales people, Granny's Attic, (who should have known better than to conduct a sale in a private community) would also be reported to the BBB.) The HOA Board also filed a police report for the above incident (Lewis 863 - 18-026111 - 3/25/2018). A letter would be sent to unit owners via e-bulletin and posted at the postal unit informing unit owners of what took place and remedy.

1. Minutes. The Minutes for the previous February 2018 regular board meeting and annual HOA meeting minutes which were previously posted on the Gardens website for review were up for approval. Motion to approve the minutes were made by Joanne Harbort, seconded by Jack Carney and unanimously approved by the Board.

2. Architectural Committee. Lynda Hendrickson gave the architectural report. The white vinyl fence Kelly Elliott at 1014 put in (with the black rods/lights on top) was not approved by the architectural committee. The committee only approved the fence. Did not know it had black bars and lights on top. Also, they approved a storm door in the complex. Motion to approve the architectural committee report was made by Judy Webster, seconded by Jack Carney and unanimously approved by the Board.

3. Landscape/Maintenance Committee. Jack Carney presented the Board with the Landscape/Common Area Maintenance Committee report. Rain Dance has worked on the irrigation system to get it up and running once grass turns green. Andy Felker continues mowing out front, cleaning the yards. They are determining when to mulch. Tim continues to paint, work and maintain units, clean out gutters, etc.

Motion to approve Landscape Committee report was made by Judy Webster, seconded by Joanne Harbort and unanimously approved by the Board.

4. Insurance/Asset Committee. There was no insurance/asset report at this time.

5. Finance/Accounting Committee. Joanne Harbort gave the Finance/Accounting Committee report. As of February 28, 2018 we had 4 people in arrears 30 days.

Motion to approve the Finance/Accounting Committee report was made by Judy Webster, seconded by Lynda Hendrickson and unanimously approved by the Board.

6. Treasurer. The treasurer report was given by Judy Webster. (Copy of all financials attached to these minutes). The financials for the past month were reviewed and Judy stated that all checks written were signed by 2 people and all accounts were properly reconciled as well. All financials have been posted at the website at the end of each month as well.

Motion to approve Treasurer's Report was made by Jack Carney, seconded by Lynda Hendrickson and unanimously approved by Board.

7. New Business.

(a) Estate Sale at 414 Callaway Court. This was discussed in first paragraph of the above minutes.

There being no further business the meeting was adjourned. Motion to approve adjournment was made by Jack Carney and seconded by Joanne Harbort and unanimously approved by the Board.