

**THE GARDENS AT HERITAGE GREEN  
CONDOMINIUM ASSOCIATION, INC.**

**Minutes of the Board Meeting  
Wednesday, April 22, 2020**

The Board of Directors of The Gardens at Heritage Green Condominium Association, Inc. met on Wednesday, April 22, 2020 in the courtyard at the home of Ursula Jenkins, 806 Callaway Court, from 6:00 – 7:00 p.m.

Attendance is as follows:

Matt Brownfield – President (present)  
Margaret Lorimer – Vice President (present)  
Judy Webster – Treasurer (present by phone)  
Ursula Jenkins-Turner - Secretary (present)  
JoAnne Harbort – Chair Finance/Accounting Committee (present)  
Jack Carney – Chair Landscape/Common Area Committee (present)  
Dale Carney – Chair Insurance/Asset Management Committee (present)

The meeting was called to order by Matt Brownfield. The meeting was primarily called regarding HOA insurance business.

The meeting was started by Matt Brownfield at 6:00 p.m. The meeting was in regards to the following topics:

1. New Insurance Claim re Tornado Damage. A lot of discussion ensued regarding the previous claim filed with Middle Oak last year regarding hail damage. We had hired Kevin Burpee of Pride Adjustors to work the roof claim with Middle Oak. Kevin Burpee recently sent the HOA Board a new contract to sign for the new claim regarding tornado and roofs damages (4/12/2020). The HOA was told by Middle Oak (their agent) it would be in our best interests to close the first claim and work with them through the second claim. Mr. Burpee with Pride Adjustors felt it would be best to leave both claims open, bring him on board for the second claim and continue. In light of the fact the first claim has been slow and still ongoing with no results, the HOA Board voted unanimously to drop the first claim for roofs regarding hail damage. (Matt to send Middle Oak a letter) and proceed with the second claim. We were told by John Hall (with the roofing company) that it looked like 80 percent of the roofs would be replaced – starting as early as next week. The adjustors have been on the property the past two weeks assessing damages to 129 units.
2. 252 – Garage Door. Became unhinged.
3. 804 – Satellite Dish on Roof. Unit owners want to move dish off roof. Asked for advice from HOA Board on where to place the dish.
4. 939 – Rental. Unit owner re-rented the unit without permission. He was given 1 year to rent. Not a forever rental. He has re-rented the unit without HOA permission.
5. 844 – Fence issues. The fence panel at 844 was originally hooked/nailed into a neighbor's unit. The fence fell down during the storm. The unit owner nailed the fence back into the side of his neighbors unit claiming he was putting it back like before. Letter to be sent.
6. AR – as of 4/20 - we have 3 unit owners past due.

Motion to approve the meeting was made by Jack Carney, seconded by Margaret Lorimer and unanimously approved by the Board

There being no further business the meeting was adjourned.